

CONFIDENTIALDCI/ICS-82-4841
1 April 1982

MEMORANDUM FOR: Chief, Headquarters Security Branch

FROM:

[redacted]
Chief, Security Officer, ICS

SUBJECT:

[redacted]

1. [redacted] will enter on duty as the Director of the Office of Planning, Intelligence Community Staff, on 19 April 1982. Since he is a SIS-4, special arrangements are being made to expedite his processing time. James Glerum, the Director of Personnel will personally process [redacted] into the Agency on the morning of April 19. Arrangements have also been made with the Security Education Group to give [redacted] a VIP type of Security Orientation Program that same morning.

2. It is requested that the Headquarters Security Branch provide [redacted] with a parking space in the VIP parking lot during the time that he is in the building processing on 19 April 1982. It is also requested that he be given both a Headquarters badge and an IC Staff badge following his Security Orientation by SEG. As [redacted] has been approved for SI/TK access, and as he will require access to the Headquarters Building after hours on occasion, it is requested that his badge be equipped with [redacted] indicators.

3. Your cooperation in this request is greatly appreciated. Should you have any questions, please refer them to me on [redacted]

cc: Security Education Group

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